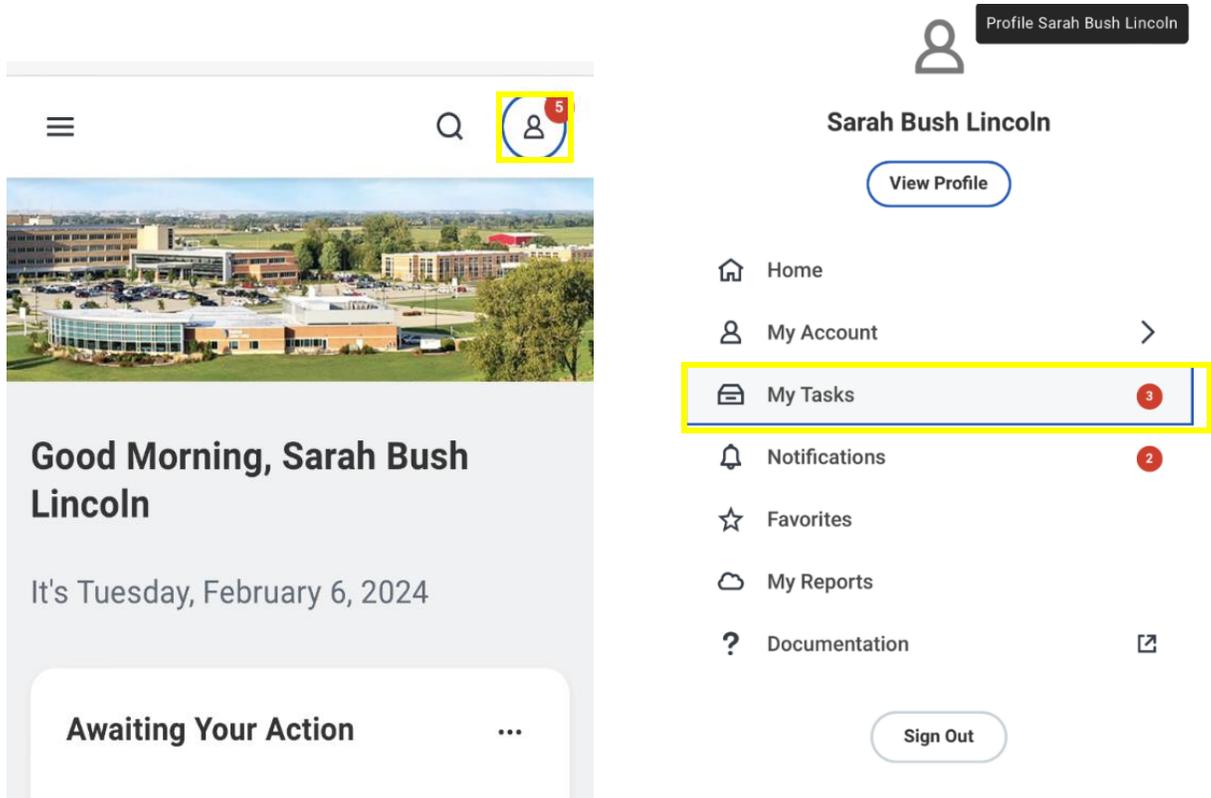


## Change My Name Pronunciation

### Pre-Hire User Guide – Mobile

1. Once logged in to Workday, navigate to the person icon in the top right corner. Click “My Tasks”
2. Find task titled Change My Name Pronunciation.
3. Enter Phonetic Pronunciation
4. Submit

1.



The screenshot displays the mobile app interface for Sarah Bush Lincoln. At the top right, there is a profile icon and a dark button labeled "Profile Sarah Bush Lincoln". Below this, the user's name "Sarah Bush Lincoln" is displayed, followed by a "View Profile" button. A navigation menu is visible on the right side, listing several options: Home, My Account, My Tasks, Notifications, Favorites, My Reports, and Documentation. The "My Tasks" option is highlighted with a yellow border and has a red notification badge with the number "3". To the left of the navigation menu, there is a large banner image of a hospital building. Below the banner, the text reads "Good Morning, Sarah Bush Lincoln" and "It's Tuesday, February 6, 2024". At the bottom of the banner area, there is a button labeled "Awaiting Your Action" with a three-dot menu icon to its right. In the top right corner of the app, there is a search icon and a person icon with a red notification badge with the number "5".

Sign Out

2/3/4.

← Item 2 of 4



### Change My Name Pronunciation

Sarah Bush Lincoln 



Created: 02/06/2024 | Due: 02/08/2024

### Phonetic Pronunciation

Sa-rah Bush Lin-con

enter your comment



#### Process History



Save for La...

Submit

Name Pronunciation - Awaiting Action

